








**The Centre for Inclusive Leadership** is a Leadership Development and Organisation Effectiveness Practice that exists to support Governments, Corporations, Institutions and Communities to enable people to be their best selves and do their best work. We work with leaders and organisations to help them manage inclusion to achieve added value from diversity and thereby improve organisational performance.



Our Personal Development Academy (PDA) seminars that we offer are listed below; each seminar costs £275.00 + VAT per person and includes all seminar materials and refreshments. A discount of 10% will be offered to all clients booking more than one seminar.

To book a place on any of our seminars please contact Dawn Wigmore at [dawn@thecentreforinclusiveleadership.com](mailto:dawn@thecentreforinclusiveleadership.com) or call +44 (0) 203 773 8630

We are also able to offer our PDA seminars in-house. If this is something of interest to your organisation, please contact Dawn Wigmore on the email address and/or telephone number above.

	<p><b>The Business of Inclusion: Why it Matters</b></p> <p>The purpose of this half-day seminar is to help participants understand the relationship between the <b>Inclusion, Diversity and Equal opportunity Agenda</b> (the IDEA) and organisational effectiveness and have greater clarity regarding the implication of the IDEA in relation to their roles.</p>	<p>Wednesday 21<sup>st</sup> February 9:30 a.m. – 12:30 p.m.</p> <p>Monday 5<sup>th</sup> March 9:30 a.m. – 12:30 p.m.</p>
	<p><b>The Business of Inclusion: What's in it for me?</b></p> <p>The purpose of this half-day seminar is to help individuals understand the benefit to them of managing inclusive teams. The seminar provides practical ideas and tools to enable them to harness the benefits of inclusion.</p>	<p>Wednesday 21<sup>st</sup> February 1:30 p.m. – 4:30 p.m.</p> <p>Monday 5<sup>th</sup> March 1:30 p.m. – 4:30 p.m.</p>
	<p><b>How Inclusive Leaders Facilitate Meetings</b></p> <p>The purpose of the module is for participants to gain an understanding of the skills required to facilitate meetings.</p>	<p>Monday 19<sup>th</sup> February 9:30 a.m. – 12:30 p.m.</p> <p>Thursday 15<sup>th</sup> March 9:30 a.m. – 12:30 p.m.</p>

	<p><b>How Inclusive Leaders Build Inclusive Teams</b></p> <p>The purpose of this half-day seminar is to help participants understand the key components of an inclusive team and the pivotal role the manager has in creating the culture in which inclusive teams can emerge and be successful.</p>	<p>Monday 19<sup>th</sup> February 1:30 p.m. – 4:30 p.m</p> <p>Thursday 15<sup>th</sup> March 1:30 p.m. – 4:30 p.m</p>
	<p><b>How Inclusive Leaders Delegate Effectively</b></p> <p>The purpose of this half-day seminar is to support managers in becoming more effective in their role. This will be achieved through the provision of a deeper understanding of how delegation (when done well) can support the creation of well-functioning and inclusive teams.</p>	<p>Thursday 15<sup>th</sup> February 9:30 a.m. – 12:30 p.m.</p> <p>Wednesday 14<sup>th</sup> March 9:30 a.m. – 12:30 p.m.</p>
	<p><b>How Inclusive Leaders Communicate Effectively</b></p> <p>The purpose of the module is to enable participants to communicate what it is they are actually trying to say.</p>	<p>Thursday 15<sup>th</sup> February 1:30 p.m. – 4:30 p.m</p> <p>Wednesday 14<sup>th</sup> March 1:30 p.m. – 4:30 p.m</p>
	<p><b>How Inclusive Leaders Manage Difficult Conversations</b></p> <p>The purpose of this half-day seminar is to help individuals understand the benefit of preparing for and undertaking crucial conversations. They will be provided with the opportunity to reflect on their current practice and be given tools to help them have more impactful conversations in the future.</p>	<p>Friday 23<sup>rd</sup> February 9:30 a.m. – 12:30 p.m.</p> <p>Thursday 22<sup>nd</sup> March 9:30 a.m. – 12:30 p.m.</p>
	<p><b>How Inclusive Leaders Build Resilience</b></p> <p>The purpose of this half-day seminar is to enable participants to understand the nature of resilience and develop strategies to build resilience and thus be more able to function effectively in a time of constant change</p>	<p>Friday 23<sup>rd</sup> February 1:30 p.m. – 4:30 p.m</p> <p>Thursday 22<sup>nd</sup> March 1:30 p.m. – 4:30 p.m</p>
	<p><b>How Inclusive Leaders Manage Change</b></p> <p>The purpose of this half-day seminar is to support anyone involved in a change process to understand and be better able to support the impact of change on people</p>	<p>Tuesday 13<sup>th</sup> February 1:30 p.m. – 4:30 p.m</p> <p>Tuesday 6<sup>th</sup> March 1:30 p.m. – 4:30 p.m</p>
	<p><b>How Inclusive Organisations Recruit, Retain &amp; Develop Talent</b></p> <p>The purpose of this half-day seminar is to provide participants with the skills, knowledge and confidence to recruit, retain and develop staff.</p>	<p>Wednesday 28<sup>th</sup> February 9:30 a.m. – 12:30 p.m.</p> <p>Friday 23<sup>th</sup> March 9:30 a.m. – 12:30 p.m.</p>

	<p><b>How Inclusive Leaders Give Quality Feedback</b></p> <p>The purpose of this half-day seminar is to help managers understand the benefit of preparing for and giving regular feedback. During the workshop, they will be introduced to a useful feedback model and will be provided with the opportunity to try it and receive feedback for their own learning.</p>	<p>Wednesday 28<sup>th</sup> February 1:30 p.m. – 4:30 p.m</p> <p>Friday 23<sup>th</sup> March 1:30 p.m. – 4:30 p.m</p>
	<p><b>How Inclusive Leaders Coach</b></p> <p>The purpose of this half-day seminar is to help managers to enable their people to be their best selves and do their best work through understanding our unique approach to coaching.</p>	<p>Tuesday 13<sup>th</sup> February 9:30 a.m. – 12:30 p.m.</p> <p>Tuesday 6<sup>th</sup> March 9:30 a.m. – 12:30 p.m.</p>